

Minutes of the meeting of Newbourne Parish Council
2nd November 2015, Newbourne Village Hall 7.30pm

Present

Lionel Scott (Chairman)

Michael Frost

Jim Wicks

Sue Pollard

Kwini Lusher

Erica Pattinson

Laura Naunton (Clerk)

Public Question Time

There were no members of the public present.

The chair opened the meeting at 7.30pm

1. **Apologies for Absence.** Tony Finch
2. **Declarations of disclosable pecuniary interest.** None
3. **Minutes of the Parish Council Meeting 5th October 2015.** The minutes were approved without amendment and signed by the Chairman.
4. **Update from District Councillor**
 - a) Brown Bins – An update on brown bins will be available soon.
 - b) Planning – The preferred options document is out for consultation and comments must be in by the 30th November.
 - c) Community enabling budget – The district councillor said that some of this budget could be donated for the revelry, carpark resurfacing.
 - d) Updated us on Felixstowe Port Health visit.

At this point of the meeting the chairman discussed further about the preferred options consultation document which can be found on the internet at suffolkcoastallocalplan@eastssuffolk.gov.uk Preferred Option SSP36 Newbourne: Former Land Settlement Association Holdings discussion took place as it states that former land settlement houses which there is 52 in Newbourne. Restrictions are proposed which would prevent major changes of character of the former holdings. District Councillor stated that a meeting would be taking place at Kirton pavilion this Wednesday from 4 – 8. The Chair stated that he would be attending the meeting and update the clerk to update councillors. Comments from the meeting will be sent to the council with the parish councils views the first point raised is the document is not relevant anymore and bears little reality to Newbourne in 2015. Most settlement association holdings have been extended and there are only four original houses left and if these houses in the future are unable to be extended and maintained they may become derelict or run down. The consultation also states it will encourage the retention in horticultural or agricultural use of those parts of the former land settlement holdings the parish council state that many settlements are no longer used for agricultural or horticultural use and many of the greenhouses are empty and run down.

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The Chair attended the meeting in Kirton on the 04/11/2015 and has recommended that the parish council should distribute an information sheet drawing the preferred option document to the attention of occupants of the 52 former holdings. This will prevent criticism from residents as many will be unaware of the document or have no internet access.. They will then, if they wish be able to make any comments in relation to the document. The clerk will arrange this.

5. Suffolk Police Update Due to a new crime investigation system being introduced to Suffolk constabulary IT system we are no longer able to get a rural crime report for forthcoming meetings.

6. Fund Raising for the Revelry Ideas discussed that everyone agreed to

- a. Set up a 100 club £1.50 a month/£18 a year by standing order.50% of entry money makes prize fund each month. No limit of participants e.g. 100 members = £900 profit per annum.
- b. Promote via posters, Flyers, Pub, Campsite, Farm shop, Bus Stops, Village Hall. Sign at playground encouraging people to join the 100 club to raise funds.
- c. Appeal to local businesses for help maybe get them to sponsor new car park or a donation with a sign to promote the sponsors or companies that have donated.
Companies to try The Fox, Newbourne Farm Shop, Steadings, Katie's Garden, Virginia nurseries, Risdale removals, Newbourne woodland campsite and any other local companies that may want to get involved.
- d. Erica Pattinson will speak to Waldringfield Primary school to see if any of the children want to get involved in fund raising.
- e. Set up a Facebook page to gain interest in fund raising for the revelry.

7. Planning update

DC/15/3822/FUL- Erection of replacement dwelling and associated work - 34

Jackson Road. The plans were inspected by the council and all agreed in favour that the changes should take place as the property is run down the only concern would be that the construction work would put additional pressure on Jackson road with all the heavy construction vehicles.

DC/15/3815/FUL – Application for prior approval for a proposed change of use of a former agricultural building to a residential dwelling house – The Firs, Jackson Road

The plans were inspected by the parish council and discussed. The parish council were against the changes proposed for the change of use from agricultural to residential use as a holiday let. The Parish are concerned that this property isn't used for agricultural use now and that previous planning applications have been submitted to gradually change the previous use. The property is not kept tidy and the parish council are against further change to the land.

8. Finance

- a. Budget Report – The chairman and parish councillors looked at the budget report.
- b. Cheques for signing – Four cheques were presented for signing three cheques in the community account, grass maintenance, village sign maintenance and payroll. One cheque in revelry account for grass cutting.

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- c. Smaller Authority Transparency Fund – Clerk will print off relevant forms that need to be completed.
 - d. BDO Audit date 2016 – Chair and clerk discussed that the date will be as close as possible to last year’s audit date.
- 9. Clerk’s correspondence** – E-mail correspondence shared with the meeting.

Action Points – The following points to be added to next agenda

- Transparency fund update
- Fund raising update
- Land grab on Ipswich Road reply from Suffolk coastal
- BDO audit date

There being no further business the chair closed the meeting at 9.25pm.
The next meeting will be 7th December 2015 at 7.30pm

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Chair
Newbourne Parish Council